

Università per Stranieri "Dante Alighieri"  
Reggio di Calabria

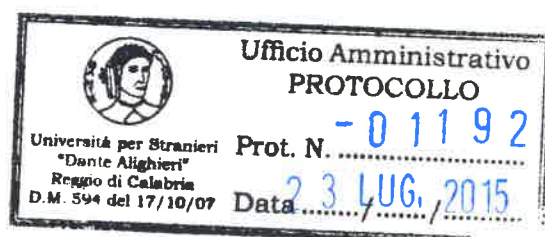
Object: **NOTICE OF INTERNAL ASSESSMENT PROCEDURE FOR THE DESIGNATION OF AN EMPLOYEE FOR THE PROVISION OF A PROJECT COLLABORATION FOR THE ROLE OF A PROJECT MANAGER INSIDE THE STRATEGIC PROJECT "S&T MED Sustainability and Tourism in the Mediterranean", PO ENPI CBCMED 2007/2013 (CUP C38B12000070003)**

Given that the University is committed to the Strategic Project "Sustainability And Tourism in the Mediterranean" (hereinafter S&T MED), funded by the Operational Programme ENPI CBC Mediterranean Sea Basin 2007/2013 (hereinafter PO CBCMED ENPI).

Given the Executive Decision No. 58 of 30.07.2013.

Given the notice Prot. No. 1173 date Prot. 21.07.2015 through which PhD. Federica Roccisano resigned from her position as Project Manager inside the strategic project "S&T MED Sustainability and Tourism in the Mediterranean", P.O. ENPI CBCMED 2007/2013 (CUP C38B12000070003)

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A comparative procedure of curriculum in order to ascertain the existence, within the University, of a resource required for the performance of the activity specified in the object.

**Activity:** The Project Manager is responsible for coordinating all operational and administrative activities, within the project "S&T Med", from the University for Foreigners as a local partner.

He must take care of the technical and organizational management of the project, which includes a part of education and professional training, as well as of the business development, aimed at the achievement of the general objectives of the project (promoting a model of sustainable coastal tourism in 4 target areas of the Mediterranean - Balearic Islands, Sardinia, Tunisia, Jordan / Gulf of Aqaba).



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He cares of the respect of the costs, timing and quality agreed in relation to the shares of the project, as well as relationships with other partners and with the subject leader for all the planned activities, also through the participation in meetings and conventions in Italy and abroad. At the same time, he participates in meetings concerning the decision-making processes related to the project, both at central and local level (steering groups, working groups, etc.).

He assumes responsibility for the coordination and monitoring about the status of implementation and progress of the project.

The Project Manager oversees the activities of the Local Office Manager and of the Local Accountant.

During the first month of each year, the Project Manager works with the Office Manager and the Local accountant for the preparation of the forecast of annual expenditure and approves it and then forward it to Lead-Partner/MIF (Information System Monitoring).

Each month, the Project Manager is required to inform the Lead-Partner/MIF (Monitoring Information System) on the financial and procedural progress.

He is required to disclose - on a quarterly basis and at the end of each year of activity, through a special report - periodic results obtained and the progress of the project activities to the Client.

### Required profile:

The candidate must meet the following eligibility conditions:

- To be a citizen (or legal person) of a Member State, or of a partner state in accordance with the regulatory provisions of the ENPI programs, or of a state beneficiary of the Instruments for Pre-Adhesion (IPA), or a state belonging to the European Economic Area (EEA) in accordance with the provisions of Article 21 of the ENPI Regulation.
- To be in possession of a university degree (old university system) in History, Economics and Business, Business Administration, Economic Sciences, Management Engineering, or a declared equivalent degree, or be in possession of a bachelor's degree or other equivalent, in the corresponding classes of the new university system. Minimum grade: 100/110.
- To have Experience gained in carrying out job or professional (vocational) activity at least of two years in business field, in research institutions or public or private universities or in other non-profit organizations, with particular reference to the coordination and management of educational projects.





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- To possess an excellent knowledge of English, written and spoken, as demonstrated through the display of at least the B2 level certification (European Framework of Reference for Languages).
- To have experience in the design and management activities of European projects at public or private universities.
- To have knowledge of the EU law and the rules of the ENPI CBC MED programme.

### Duration

The assignment will last from the date of appointment until the end of the activities of the S&T MED Project, scheduled for 31/12/2015.

### Selection procedure:

Applications received will be evaluated by a specially appointed committee.

### Outcome of the selection procedure

The outcome of the comparative selection will be published on the University webpage.

### Submission of the application. Terms and conditions:

The application form, to be drawn up using the form attached to this notice (Att.1), accompanied by a curriculum vitae in a Europass format, must be received by 12.00 on July 28<sup>th</sup>, 2015 through the Office of Protocol.

The applications received after that deadline will not be considered.

Reggio Calabria, 23.07.2015

The Administrative Director f.f.  
Rag. Alessandro Zoccali



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**INTERNAL IDENTIFICATION PROCEDURE ADDRESSED TO PINPOINT A PROJECT  
MANAGER IN THE STRATEGIC PROJECT**

**"SUSTAINABILITY AND TOURISM IN THE MEDITERRANEAN – S&T MED"**

**CALL FOR EXPRESSION OF INTEREST AND STATEMENT AFFIDAVIT (D.P.R. 445/2000)**

The undersigned:

<b>Name</b>	
<b>Surname</b>	
<b>Residence address</b>	
<b>Date of birth</b>	
<b>Tax code/VAT</b>	
<b>Employment at the University</b>	

**Asks for**

Accessing to the internal procedure of recognition for the designation of project manager within the Project Sustainability and Tourism in the Mediterranean (S&T MED) funded by the Operational Programme ENPI cbc Mediterranean Sea Basin 2007/2013.

To this end, the writer declares under its own responsibility:

- To be citizen of a Member State of the European Union.
- To be in full possession of civil and political rights.
- To be in possession of a university degree (old system) in History, Economics and Business, Business Administration, Economic Sciences, management Engineering, or declared equivalent degree, or to be in possession of a bachelor's degree or other equivalent, in the corresponding classes of the new university system. Minimum grade: 100/110.
- To have gained experience in carrying out training or professional activity at least of two years in the business field, in research institutions or public or private universities or in other non-profit organizations, with particular reference to the coordination and management of educational projects.
- To have professional experience in the design and management of European projects at public universities or private.



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- To know the European legislation and the rules of the ENPI CBC MED Programme.
- To have fluent knowledge of English, as certified in the table below, compiled by referring to the board for self-assessment referred to the Common European Framework of Reference for Languages\*.

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	

\*<http://europass.cedefop.europa.eu/it/resources/european-language-levels-cefr>

- To know and accept the conditions contained in the documentation referred to this selection process.
- To be fully aware of the penalties provided for by art. 76 of Presidential Decree n. 445/2000 for the issuance of statements false and / or mendacious.

You may find attached a CV in Europass format, duly signed.

Place and date \_\_\_\_\_

Signature \_\_\_\_\_

I hereby authorize the processing of my personal data transmitted with this application for the requirements related to the selection process according to D. Decree 196/2003.

Place and date \_\_\_\_\_

Signature \_\_\_\_\_

